

MINUTES OF COUNCIL STUDY MEETING – APRIL 22, 2014

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THE WEST VALLEY CITY COUNCIL MET IN STUDY SESSION ON TUESDAY, APRIL 22, 2014, AT 4:30 P.M., IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER AND CONDUCTED BY MAYOR BIGELOW.

THE FOLLOWING MEMBERS WERE PRESENT:

Ron Bigelow, Mayor
Corey Rushton, Councilmember At-Large
Lars Nordfelt, Councilmember At-Large
Tom Huynh, Councilmember District 1
Steve Buhler, Councilmember District 2
Karen Lang, Councilmember District 3
Steve Vincent, Councilmember District 4

Wayne Pyle, City Manager
Sheri McKendrick, City Recorder

STAFF PRESENT:

Paul Isaac, Assistant City Manager/HR Director
Nicole Cottle, Assistant City Manager/CED Director
Eric Bunderson, City Attorney
Jim Welch, Finance Director
John Evans, Fire Chief
Lee Russo, Police Chief
Russell Willardson, Public Works Director
Sam Johnson, Strategic Communications Director
Chris Curtis, Acting CPD Director
Jason Eriksen, Acting Parks and Recreation Director
Jake Arslanian, Public Works Department
Brent Garlick, CED Department
Jeannette Carpenter, Finance Department
Cindy Hobbs, Finance Department
Jason Nau, Administration

1. APPROVAL OF MINUTES OF STUDY MEETING HELD APRIL 8, 2014

The Council read and considered Minutes of the Study Meeting held April 8, 2014. There were no changes, corrections or deletions.

Upon discussion, Mayor Bigelow noted some inconsistencies in the minutes that did not accurately reflect who had presented an agenda item in a meeting. He indicated he had discussed this with the City Recorder and requested a change in future meeting minutes, and the City Council concurred.

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After further discussion, Councilmember Vincent moved to approve the Minutes of the Study Meeting held April 8, 2014, as written. Councilmember Buhler seconded the motion.

A roll call vote was taken:

Mr. Vincent	Yes
Mr. Lang	Yes
Mr. Buhler	Yes
Mr. Huynh	Yes
Mr. Rushton	Yes
Mr. Nordfelt	Yes
Mayor Bigelow	Yes

Unanimous.

2. **DEAN STEEL AND STAFF, UTAH RISK MANAGEMENT MUTUAL ASSOCIATION (URMMA) – OVERVIEW OF PROGRAM PRESENTATION**

Upon introduction by the City Manager, the Chief Executive Officer of Utah Risk Management Mutual Association (URMMA), Dean Steel, addressed the City Council.

Mr. Steel introduced URMMA staff in attendance: Carl Parker, Loss Control Manager; Paul Johnson, Claims and Litigations Manager; Lyle Kunz, Claims Adjuster; and Kathy Kenison, Administrative Services Manager.

Mr. Steel discussed the history and provided an overview of the organizational structure of URMMA, which he advised had been in existence for over 28 years. He stated URMMA was a pool formed by municipalities in the State of Utah for the purpose of providing a liability insurance program. He stated URMMA had been formed by interlocal agreement in 1985 and as such was a governmental entity. He explained URMMA's unique programs and philosophies were developed by a board of directors consisting of one representative from each of the member cities. He discussed additional information summarized as follows:

- Governance: Totally governed by its members; all philosophies, programs and practices approved by the board
- Philosophy: Focus on risk management; emphasis on member accountability; risk management and educational services reduce losses so premiums remained low; membership requires commitment to risk management
- Coverage: Provides \$6 million per occurrence coverage with no aggregate; third party liability coverage very broad and includes bodily injury, property damage, personal injury, public officials errors and omissions and employees benefit

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liability; coverage very dynamic – last year added \$100,000 aggregate per member cyber liability coverage; option of members to purchase auto physical damage coverage for vehicles valued less than \$50,000; members group purchase property insurance coverage through Moreton & Co.; property coverage includes \$200 million earthquake/flood coverage shared with other members – members had received discounted coverage rates; members involved with claims throughout the resolution process and look to members for settlement authority for every claim settlement

- Staff: Staff includes – claims adjuster who handles claims; claims and litigation manager is attorney who supervises and oversees claims and litigation; risk manager works directly with employees to improve risk management and also conducts annual inspection of city departments and provides written report; education manager conducts training for all employees with more than 50 training topics available; administrative services manager works with the finance department regarding invoices, loss reports, website interaction, certificates of insurance, etc.; administrative assistant maintains claims files; chief executive officer is former city manager who understands city government and works with the board to carry URMMA programs forward
- Staff services: All staff services included in the annual premium with no additional charge
- Accountability: Claims subject to a deductible based on group to which the city is assigned; losses repaid to URMMA over a five year period; when losses repaid in full the premiums are automatically reduced; claims are reduced when city employees focus on risk management thereby allowing retention of more city funds for other projects

Carl Parker discussed the importance of risk management and explained the program including inspections, education, training and benefits to member cities.

Paul Johnson explained his role in the URMMA organization that was to investigate claims against the City. He advised URMMA made recommendations but the cities were in the “drivers’ seat” regarding how claims were handled. He indicated they had made a concerted effort to broaden their panel of attorneys who were utilized in order to lessen the fees. He also indicated the City Attorney consulted and strategized with URMMA and outside counsel, if any, on all claims against West Valley City.

Kathy Kenison discussed information regarding her responsibilities. She stated every member city had a representative on their board and all decisions were made by that board. She indicated member cities “owned” URMMA. She explained certain portions of premiums had not been raised for seven years and she discussed recent decisions of the board giving dividends to cities. She presented a check for over \$41,000 to Mayor Bigelow and expressed appreciation to the City Manager, Wayne Pyle, and staff. She

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advised it was a pleasure to work with West Valley City and it was hoped the check would be put towards making the City safer for employees and citizens.

Dean Steele thanked the City Council for the opportunity to present and discuss information regarding URMMA and again expressed appreciation regarding working with West Valley City's staff.

3. REVIEW AGENDAS FOR REGULAR COUNCIL MEETING AND REDEVELOPMENT AGENCY, HOUSING AUTHORITY AND MUNICIPAL BUILDING AUTHORITY SPECIAL MEETINGS OF APRIL 22, 2014

Mayor Bigelow stated no new items had been added to the Agenda for the Council Meeting scheduled April 22, 2014.

City Manager, Wayne Pyle, discussed items listed on the Agendas for the Redevelopment Agency, Housing Authority and Municipal Building Authority Special Meetings scheduled April 22, 2014. He advised items to be considered included submission of the FY 2014-2015 Proposed Budgets for each entity. He advised the Redevelopment Agency agenda also included two proposed resolutions regarding demolition of a building in the City Center Redevelopment Area.

Mr. Pyle explained and discussed the above-referenced Resolutions and answered questions from members of the City Council.

Jake Arslanian, Public Works Department, also answered questions regarding the two resolutions on the RDA agenda, including bids that had been received and in particular the large spread in dollar amounts, and he informed regarding participation of owners at 40% of the cost. The City Manager also indicated this had been an on-going problem and staff was working to come to an agreement with the property owners.

4. AWARDS, CEREMONIES AND PROCLAMATIONS SCHEDULED MAY 6, 2014:

A. SCOTT ZEIDLER, WASATCH FRONT AREA URBAN AND COMMUNITY FORESTER, UTAH DIVISION OF FORESTRY, FIRE AND STATE LANDS – PRESENTATION OF TREE CITY USA AND GROWTH AWARDS TO WEST VALLEY CITY

Mayor Bigelow informed Scott Zeidler would present the Tree City USA award to West Valley City at the Regular Council Meeting scheduled May 6, 2014, at 6:30 P.M.

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5. PUBLIC HEARINGS SCHEDULED MAY 6, 2014:

A. PUBLIC HEARING, ACCEPT PUBLIC INPUT REGARDING THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROPOSAL FOR RECOMMENDED PROJECTS FOR FISCAL YEAR 2014-2015

Mayor Bigelow informed a public hearing had been advertised for the Regular Council Meeting scheduled May 6, 2014, in order for the City Council to hear and consider public comments regarding the Community Development Block Grant (CDBG) proposal for recommended projects for fiscal year 2014-2015.

Proposed Resolution No. 14-69 related to the proposal to be considered by the City Council subsequent to the public hearing, was discussed as follows:

RESOLUTION NO. 14-69, APPROVING THE WEST VALLEY CITY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) BUDGET PROPOSAL ON RECOMMENDED PROJECTS FOR FISCAL YEAR 2014-2015

Chris Curtis, Acting CPD Director, discussed proposed Resolution No. 14-69 that would approve the West Valley City Community Development Block Grant (CDBG) budget proposal on recommended projects for fiscal year 2014-2015.

She stated before the U.S. Department of Housing and Urban Development (HUD) would approve any CDBG expenditures an Annual Action Plan listing the projects to be funded for the 2014-2015 fiscal year must be approved by the City Council. She advised the budget proposal met the Annual Action Plan goals and federal guidelines of funds awarded to the City's Community Development Block Grant Program.

She further explained the CDBG Program and Salt Lake County HOME Programs funded West Valley City with annual amounts to run various programs pertaining to low-moderate income individuals and families. Estimated CDBG Program Income (PI) generated from the CDBG Home Rehabilitation Program paybacks would be approximately \$50,000. She indicated PI offset the entitlement funds allocated to West Valley CDBG Program from HUD and must be reinvested into the CDBG Program's eligible projects. The Public Service projects and administration costs were capped by HUD, with 15% of the total entitlement allocation being allocated to Public Services' projects and 20% toward administration and operating expenses.

The Acting CPD Director reported West Valley City had a CDBG Committee in place that consisted of 11 members of both CDBG knowledgeable staff and City residents, as directed by HUD. She explained the Committee went through an extensive process and dedicated over 10 hours this year to hearing each individual agency present their projects/programs, interviewing the agencies, tracking past

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performance and meeting to discuss funding requests. She stated the recommendations presented to the City Council were those that, by vote of the CDBG Committee members ranked highest and the Committee members felt would be most impactful to residents, making the best use of funds received, and staying in line with both the City's five-year Consolidated Plan goals and HUD's direction.

She advised each year there were people at the public hearing to speak for or against the proposal.

Ms. Curtis answered questions from members of the City Council.

Upon request of Councilmember Vincent, the City Manager indicated he would direct staff to provide a list to the Council of all applicants who applied for CDBG funding, including the requested amount.

The City Council will hold a public hearing and consider proposed Resolution No. 14-69 at the Regular Council Meeting scheduled May 6, 2014, at 6:30 P.M.

6. RESOLUTION NO. 14-70, ADOPT A TENTATIVE BUDGET FOR THE FISCAL YEAR COMMENCING JULY 1, 2014, AND ENDING JUNE 30, 2015; AND SET AUGUST 12, 2014, AS THE DATE FOR PUBLIC HEARING

City Manager, Wayne Pyle, discussed proposed Resolution No. 14-70 that would adopt a Tentative Budget for the fiscal year commencing July 1, 2014, and ending June 30, 2015; and set August 12, 2014, at the date for public hearing.

Mr. Pyle stated at the scheduled regular Council Meeting later this night he would present the Proposed Budget for FY 2014-2015 to the Council. He indicated the Council would then consider adoption of that budget as the Tentative Budget that would be made available for public inspection during regular office hours in the City Recorder's Office; and give notice of a hearing to receive public comment prior to adoption of the Final Budget for FY 2014-2015. He stated June 3rd would be scheduled for a public hearing if no Truth in Taxation hearing was held, and August 12th if a Truth and Taxation hearing was held.

The City Manager indicated the Mayor had requested a presentation regarding the budget and staff was prepared with that information for either tonight or prior to the public hearing. After discussion, the City Council directed the budget presentation to be made during the Study Meeting scheduled May 6, 2014.

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7. RESOLUTION NO. 14-71, AUTHORIZE CITY TO ENTER INTO A RIGHT-OF-WAY CONTRACT WITH GENEVA ROCK PRODUCTS, INC. FOR PROPERTY LOCATED AT 6652 WEST 6200 SOUTH

Public Works Director, Russ Willardson, discussed proposed Resolution No. 14-71 that would authorize the City to enter into a Right-of-Way Contract with Geneva Rock Products, Inc., in the amount of \$168,900.00, for property located at 6652 West 6200 South.

He stated Geneva Rock Products, Inc. had signed a Right-of-Way Contract and had agreed to sign a Special Warranty Deed regarding the 6200 South Extension Project.

He explained the 1.598 parcel was one of the properties to be acquired for the 6200 South Extension Project that would extend 6200 South to State Highway No. 111, westerly from its current terminus at Mountain View Corridor. He reported compensation for the purchase would be in the amount of \$167,200.00 based on an appraisal report by Fortis Group, LLC, along with estimated closing costs in the amount of \$1,700.00 for the total of \$168,900.00. He advised the City had applied to Advanced Acquisition Corridor Preservation Funds and funding for this acquisition would be through the State Corridor Preservation Fund. The Right-of-Way Contract and purchase of right-of-way was contingent upon approval of the West Valley City application for Advanced Acquisition Corridor Preservations Funds by the Salt Lake County Council of Governments.

The Public Works Director answered questions from members of the City Council.

8. CONSENT AGENDA SCHEDULED MAY 6, 2014:

A. RESOLUTION NO. 14-72, AUTHORIZE EXECUTION OF A WARRANTY DEED IN FAVOR OF THE UTAH DEPARTMENT OF TRANSPORTATION FOR PROPERTY LOCATED AT 3087 SOUTH CORBIN DRIVE

Russ Willardson, Public Works Director, discussed proposed Resolution No. 14-72 that would authorize execution of a Warranty Deed in favor of the Utah Department of Transportation (UDOT) for property located at 3087 South Corbin Drive.

Mr. Willardson stated the proposal would convey property to UDOT that had been conveyed to the City by mistake. He indicated that in 2011, UDOT acquired two parcels of land comprising all of the former Lot 1 of the Bingham Subdivision. These acquisitions were part of the required right-of-way acquisitions for the Continuous Flow Intersection Project at the intersection of Bangerter Highway and 3100 South. Due to its proximity to the intersection, Corbin Drive had been closed as a through street and became a cul-de-sac as shown on the plat entitled, "Corbin Cul-des-sac Subdivision." He advised it was intended the portion of Lot 1 of Bingham Subdivision lying within the proposed

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cul-de-sac be conveyed to West Valley City and the remainder of Lot 1 conveyed to UDOT. In preparing the necessary deeds for this transaction, UDOT inadvertently prepared both deeds to convey the portions of Lot 1 to West Valley City. The remainder portion of the former Lot 1 was now Lot 2 of the Corbin Cul-de-sac Subdivision. Since that time UDOT had maintained the property assuming it was the owner. He stated the subject Warranty Deed to UDOT would correct that oversight.

B. RESOLUTION NO. 14-73, RATIFY THE CITY MANAGER'S APPOINTMENT OF BARBARA THOMAS TO THE WEST VALLEY CITY PLANNING COMMISSION, TERM: MAY 6, 2014 – JULY 1, 2018

City Manager, Wayne Pyle, discussed proposed Resolution No. 14-73 that would ratify the his appointment of Barbara Thomas to the West Valley City Planning Commission for the term May 6, 2014 through July 1, 2018.

Mr. Pyle stated Ms. Thomas had been recommended for appointment to the Planning Commission. He advised the Planning Commission was comprised of seven members and one alternate member appointed and reappointed by the City Manager with the advice and consent of the City Council. He indicated Ms. Thomas had resigned from the Commission for retirement reasons with the intent of returning after a 60 day time period. He stated Ms. Thomas' long-term residency in the City, experience as a Commissioner and Council member, and involvement in the community made her a valuable member of the Planning Commission.

The City Council will consider proposed Resolution Nos. 14-72 and 14-73 at the Regular Council Meeting scheduled May 6, 2014, at 6:30 P.M.

9. COMMUNICATIONS:

A. WEST VALLEY FIBER NETWORK DISCUSSION

City Manager, Wayne Pyle, updated the City Council regarding the West Valley fiber network. He used PowerPoint and discussed information summarized as follows:

- Member cities of UTOPIA and UIA
- Discussions with member cities regarding MacQuarie proposal
- Upcoming actions to be considered by both UTOPIA and UIA boards
- Internal groups meeting within member cities, including task force of citizens formed by one entity
- Informal groups including mayors' group also having discussions to bring new mayors "up to speed"
- Steering committees/working groups looking at various parts of MacQuarie proposal

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- Information flow from one group to another and reports to member cities
- Wanted City Council to have a feel for how things were working at this time

Mr. Pyle also answered questions from members of the City Council during the above presentation and discussion.

Mayor Bigelow advised the mayors' group had served other purposes besides information, and progress was being made in clarification and assistance.

B. **POLITICAL SIGN DISCUSSION**

City Manager, Wayne Pyle, stated time had been scheduled for discussion of political signs. He indicated in preparation for the discussion, staff had realized there was existing and pending litigation related to the City's sign ordinance; and therefore, he would recommend this discussion topic be considered for an Executive Session.

C. **REVIEW DRAFT AGENDAS FOR REDEVELOPMENT AGENCY, HOUSING AUTHORITY AND MUNICIPAL BUILDING AUTHORITY MEETINGS SCHEDULED FOR MAY 6, 2014**

City Manager, Wayne Pyle, reviewed draft agendas for the Redevelopment Agency, Housing Authority and Municipal Building Authority meetings scheduled May 6, 2014. He indicated to date each agenda included consideration of adopting the Tentative Budget for FY 2014-2015 and setting a date for a public hearing.

D. **COUNCIL UPDATE**

Mayor Bigelow referenced a Memorandum from the City Manager which outlined upcoming meetings and events as follows: March 7 – April 30, 2014: Utah Travels Photography Exhibit, UCCC; April 29, 2014: Spring into Success Women's Conference, UCCC, 8:00 A.M. – 4:00 P.M.; May 1, 2014: Utah Department of Transportation's Annual Meeting with Salt Lake County and Municipalities, Calvin Rampton Complex, 4501 South 2700 West, 9:00 A.M. – 11:00 A.M.; May 6, 2014: Book Fair sponsored by EAC, City Hall Lobby; May 6, 2014: Council Study Meeting, 3:30 P.M., Regular Council Meeting, 6:30 P.M.; May 13, 2014: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; May 13, 2014: Youth Arts Festival, Fairbourne Station Plaza, 5:00 P.M. – 7:00 P.M.; May 13, 2014: Granite School District Town Hall Meeting, Hunter High School, Media Center, 7:00 P.M.; May 15, 2014: ChamberWest Annual Golf Classic, Stonebridge Golf Course, 8:00 A.M.; May 20, 2014: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; May 26, 2014: Memorial Day Holiday – City Hall closed; May 27, 2014: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; May 29, 2014: 2014

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Jordan River Festival – Conservation Day; May 31, 2014: 2014 Jordan River Festival – Festival Celebration with Festivities along the Parkway; May 31, 2014: Pioneer Crossing Bridge Grand Opening, UCCC, 8:00 A.M. – 9:00 A.M.; June 3, 2014: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; June 10, 2014: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; June 14, 2014: Brit Floyd – Discovery World Tour 2014, Maverik Center, 8:00 P.M.; June 17, 2014: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; June 19, 2014: Summer Employee Barbecue sponsored by EAC; June 19-21, 2014: WestFest, Centennial Park; June 24, 2014: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; June 25-28, 2014: NLC First Tier Suburbs Summer Meetings; July 16, 2014: Move Live on Tour, Maverik Center, 8:00 P.M.; and September 24, 2014: Lake Park Golf Social, Stonebridge Golf Course, 8:30 A.M. – 1:30 P.M.

Upon discussion, Councilmember Lang inquired if the Mothers' Day brunch would be held at the Stonebridge Clubhouse again this year. The City Manager advised he would inquire of staff and advise the City Council regarding that event.

Councilmember Rushton informed some National League of Cities (NLC) First Tier Suburb Committee meetings would be held in West Valley City in the month of June and he had requested the City Recorder to add that event to the Update Memorandum. He also advised additional details would follow.

E. **CIVIL SERVICE HEARING**

City Manager, Wayne Pyle, advised a Civil Service hearing for former officer Cowley would begin the following day. He reported staff had made preparation for the media and he also distributed written information to members of the Council.

10. **COUNCIL REPORTS:**

A. **COUNCILMEMBER COREY RUSHTON – RITER CANAL, JORDAN RIVER COMMISSION, METRO BUSINESS PARK AND HOUSING STANDARDS COMMITTEE**

Councilmember Rushton discussed the Riter Canal and suggested the City's use for trails be codified. City Manager, Wayne Pyle, advised the suggested action would be submitted to the City Council for consideration.

Councilmember Rushton reported regarding a recent meeting of the Jordan River Commission and discussion of legislative compliance including the Interlocal Agreements Act.

He also advised of his recent representation at an event at the Metro Business Park.

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Councilmember Rushton reported regarding the Housing Standards Committee and a list developed that would be submitted to the City Council for consideration in the near future.

B. COUNCILMEMBER STEVE BUHLER – CEP BOARD CHAIR

Councilmember Buhler advised he had recently been elected to another term as Chair of the Community Education Partnership (CEP) Board.

C. COUNCILMEMBER LARS NORDFELT – PIONEER CROSSING BRIDGE PROGRAM INQUIRY

Councilmember Nordfelt inquired if Councilmember Vincent had been confirmed to speak at the Pioneer Crossing Bridge event in May. In response, Councilmember Vincent advised he had received a tentative program and his name was listed.

D. MAYOR RON BIGELOW – SUGGESTION FOR SPECIAL RECOGNITIONS PROCEDURE AND AGENDA REVIEW

Mayor Bigelow suggested when there were recognitions such as for Janice Fisher it would be appropriate to recess the meeting for photographs to be taken, shaking hands, and making personal comments to the recipient(s).

Discussion ensued regarding the Mayor's suggestion and Council members expressed individual opinions regarding the recommendation, after which the Council expressed a consensus to continue to handle the recognitions as in the past.

Mayor Bigelow discussed an e-mail regarding agenda review that he sent to the City Manager with copies also going to members of the City Council. He requested feedback from the Council.

Councilmember Vincent stated he believed the current agenda process worked fine.

Mayor Bigelow clarified the question was not for approval of an agenda, but rather to review it before being released publicly.

Councilmember Lang reminded review took place in the Council's Study Meeting for the following week's formal Regular Meeting; and she felt that process allowed for plenty of time to review an agenda item as a group, therefore, making another review unnecessary.

Councilmember Buhler stated the agenda should be reviewed by all members of the Council and not just one or two members as other noticing requirements might

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be required. He stated the way it was done presently seemed appropriate and worked. He inquired regarding the specific purpose of additional review.

Mayor Bigelow discussed reasons for the request and stated if the City Manager “controlled” the agenda, prepared and published it, then the City Manager was the one creating it – period. He stated some items automatically went on the agendas with proper noticing and the process seemed odd to him; however, he would follow the direction of the City Council. He indicated staff currently was kind enough to prepare a list of items that were scheduled for future meetings. He indicated he had met with other mayors with the same form of government and they did not do it the same way. He asked what the Council saw as the Mayor’s role regarding being included in the meetings and explained only conducting Council meetings seemed odd to him. He stated he desired to represent the City Council and be involved earlier in the process.

Councilmembers Huynh, Lang and Buhler stated some good points had been mentioned and the City Council could be notified if there was an issue with an agenda so work could be undertaken with the City Manager to resolve any concerns. Councilmembers discussed the Council as being one body and the entire Council being involved in the process.

Mayor Bigelow clarified his recommendation for the process included no vote or approval.

Councilmember Buhler advised he did not desire to review agenda items weeks in advance and inquired as to a reason why some Council members would be able to see items before other members.

Mayor Bigelow stated some members individually worked on issues before they were presented to the entire Council. He indicated he was careful not to represent the City Council’s position and only participate in discussions. He discussed his attempt to understand his role and the issues and proposals. He stated his preference to get information in advance thus providing time to think and ponder those matters.

Councilmember Vincent indicated there was not a need to review matters earlier than the present process allowed. He stated any member could request additional information and he discussed the expectation of staff to execute the strategic plan agenda, which was an on-going process. He stated being too involved in the process could delay such things as scheduling and noticing.

Councilmember Buhler mentioned the City Recorder presently sent out a list of upcoming agenda items to all members of the City Council.

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Councilmember Huynh stated if the Mayor or a Council member was involved with a particular issue they could request it be added to a Study Meeting agenda to share and discuss with the entire Council.

Councilmember Lang indicated there seemed to be no advantage of the Mayor seeing the agenda prior to all other members of the City Council. She inquired regarding the purpose of changing the process.

Mayor Bigelow responded and discussed the example of budget preparation and the process in order to gain a better understanding. He advised he desired more information in order to make better decisions. He stated it was about information and not authority or changing things.

Councilmember Lang stated she had looked at last year's agendas to see what issues cycled through on a regular basis including the overall flow of information.

Councilmember Huynh stated the Mayor needed to communicate with the City Manager and Finance Director regarding budget matters and indicated staff was very responsive.

Mayor Bigelow thanked the Council members for their feedback and stated he respected the role of all elected officials and would ensure each had the role and right equal to him as all represented the people. He stated he was trying to set up a process where we would be more effective and would find other ways to gather information.

Councilmember Vincent advised when he had questions he informed the City Manager. He also indicated when he desired to meet with a department head the City Manager had been fine with that.

Mayor Bigelow stated he had met with staff regarding various issues and they had been extremely helpful. He indicated regarding the budget process it was what you did not see that was as informative as what you did see. He explained he wanted to gather information without disrupting the process and desired more information earlier as that would be valuable in his process. He stated matters were determined by four votes of the City Council.

City Manager, Wayne Pyle, discussed some clarifications. He indicated the Mayor had posed the question if the Council would be comfortable with the Mayor "controlling" the agenda. The City Manager discussed his responsibility of ensuring the agenda was prepared and he explained how items were placed on the agendas and gave examples. He stated normal business initiated by him such as purchases and contracts, land use applications, requests from the City Council, and program modifications were some examples of matters to be considered by

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the Council. He explained the budget process and advised that the Mayor had been given access to the Finance Director. He explained staff set the budget calendar and that document could be provided to members of the Council, if desired. He reported the Mayor and Council received all information requested. He advised of his decision not to include the Mayor in some departmental meetings and explained reasons.

Mayor Bigelow stated he desired no misunderstanding and that the City Manager, Wayne Pyle, was going a good job and he had high regard for him. He indicated the suggestion was out of his need to gain information.

11. MOTION FOR EXECUTIVE SESSION

After discussion, Councilmember Vincent moved to adjourn and reconvene in an Executive Session for discussion of pending or eminent litigation and acquisition of property. Councilmember Lang seconded the motion.

A roll call vote was taken:

Mr. Vincent	Yes
Mr. Lang	Yes
Mr. Buhler	Yes
Mr. Huynh	Yes
Mr. Rushton	Yes
Mr. Nordfelt	Yes
Mayor Bigelow	Yes

Unanimous.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY CITY COUNCIL, THE STUDY MEETING OF TUESDAY, APRIL 22, 2014, WAS ADJOURNED AT 6:15 P.M., BY MAYOR BIGELOW.

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THE WEST VALLEY CITY COUNCIL MET IN AN EXECUTIVE SESSION ON TUESDAY, APRIL 22, 2014, AT 6:19 P.M., IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER BY MAYOR BIGELOW.

THE FOLLOWING MEMBERS WERE PRESENT:

Ron Bigelow, Mayor
Corey Rushton, Councilmember At-Large
Lars Nordfelt, Councilmember At-Large
Tom Huynh, Councilmember District 1
Steve Buhler, Councilmember District 2
Karen Lang, Councilmember District 3
Steve Vincent, Councilmember District 4

Wayne Pyle, City Manager
Sheri McKendrick, City Recorder

STAFF PRESENT:

Paul Isaac, Assistant City Manager/HR Director
Nicole Cottle, Assistant City Manager/CED Director
Eric Bunderson, City Attorney
Sam Johnson, Strategic Communications Director
Jake Arslanian, Public Works Department
Jason Nau, Administration

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY CITY COUNCIL, THE EXECUTIVE SESSION OF APRIL 22, 2014, WAS AJDOURNED AT 6:26 P.M., BY MAYOR BIGELOW.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Study Meeting and Executive Session of the West Valley City Council held Tuesday, April 22, 2014.

Sheri McKendrick, MMC
City Recorder